



July 19, 2018

Parent Name  
Parent Address and Zip Code

Dear Mr. or Ms. Parent or Guardian Name:

We are writing to inform you that after much effort to open Cardinal McCloskey Community Charter School for the 2018-19 school year, the school unfortunately will not be opening as scheduled, and new school placements for September 2018 are now needed for the children who we hoped to welcome as our first class. In order to make it easier for you to find a new school placement for your child, we have asked Cardinal McCloskey Community Services to help us support parents in identifying appropriate alternatives. As a first step, it is important that you contact the New York City Department of Education as follows to determine what district schools have seats in your Community School District of residence:

Bronx Family Welcome Center  
1 Fordham Plaza, 7<sup>th</sup> Floor  
Bronx, NY 10458  
Phone 718-329-8050

If your child has an Individualized Education Program (IEP) you will receive assistance from the Family Welcome Center as well.

As you probably know, enrollment of your child in a charter, private, parochial, or district school is mandatory under state law, and you must register your child for school prior to the start of the school year.

We understand the various challenges associated with receiving this news, and we appreciate your patience. We are committed to supporting families to make this transition as smooth as possible, and to opening Cardinal McCloskey Community Charter School in the fall of 2019.

Please contact Margaret Masiello at 914-997-8000, X 124 , if you have specific questions.

Sincerely,

A handwritten signature in black ink, appearing to read "George Grace".

George Grace  
Board Chair, CMCCS