



## Cardinal McCloskey Community Charter School

### Board of Trustees Executive Committee Meeting Minutes July 9, 2019

**1.0** The meeting was called to order by Mr. George Grace, Chairperson, at 5:27 p.m.

**2.0 Attendance** taken by Mr. Grace

**Present:** George Grace, Dr. William Ursillo, Peter Quinn, Joan Magoolaghan, Joy DeVries, Phyllis Thorne

**Guests:** Jennifer Fedele

**3.0** Sanctuary Community Meeting

**4.0** Motion to approve minutes from June 11<sup>th</sup> were approved.

**5.0** Chair Report. Mr. Grace reviewed the status of the Sanctuary Policy which was completed and reviewed by all. In addition, the “Wrap-around Policy” would be renamed the Growth for Success Policy because the substance of the school’s application address how each student will succeed. The wrap-around services support the Growth for Success process for each student. The Sanctuary Policy and the Growth for Success Policy are the key policies, and we need to get them right. Everyone’s input will be key to this effort.

Due to the way the lease is funded, construction needs to be incorporated into the lease and be the responsibility of Aquinas HS. Timing is becoming critical/

**6.0** There was no Executive Session.

**7.0** Discussion and Action Items:

**7.1** A motion was made to recommend the Sanctuary Policy to the Board. Peter Quinn moved. Joy DeVries seconded. The motion passed unanimously.

**7.2** A motion was made to create a Growth-for-Success Policy and an Accountability Policy. The Accountability Policy was suggested to address the charter’s application that anticipated systematic review whether the school is meeting its goals. Joy DeVries moved. Joan Magoolaghan seconded. The motion passed unanimously.

**7.3** Jennifer Fedele was going to make sure that all policies are formatted in a consistent manner.

**7.4** The Executive Committee is going to recommend that September’s Executive and Board meeting be moved to the 10<sup>th</sup> of September.



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- 7.5** Building Safety Plan is nearly completed and will be ready for the next Board meeting. Alarms are being installed; defibrillators were received; emergency meeting place will be church across the street. There is a “District” plan (“Broad” view) and a Building Safety Plan (Building Specific) which needs to be kept confidential.
- 7.6** A motion was made to approve CIPA Policy (internet protection). Joan Magoolaghan moved. Joy DeVries seconded. The motion passed unanimously.
- 7.7** The Family Handbook is not ready. Ms. Fedele wanted it to be comprehensive and there are still some outstanding items that need to be included. It will be accessible on the website.
- 7.8** The Teachers Handbook is being prepared by Little Bird and Ms. Fedele is expecting that shortly.
- 7.9** Lease Amendment. The scope of the work has changed. For example, the roof top cannot be used as recreational space because to obtain Certificate of Occupancy for a change of use would be expensive and take an enormous amount of time.
- 7.10** A motion was made to have Mr. Grace to negotiate a lease amendment to incorporate the required work and for that work to be done by Aquinas. Phyllis Thorne moved. Joan Magoolaghan seconded. The motion passed unanimously.
- 7.11** We discussed SUNY’s review and inspection of the school will occur August 13<sup>th</sup>.
- 8.0** A motion by Joan Magoolaghan to adjourn was made and all were in favor.
- 9.0** Adjournment at 6:00 PM