



Cardinal McCloskey Community Charter School

Board of Trustees Meeting Minutes

August 12, 2025

- **Opening Items**

- **Call to Order**

The meeting was called to order at 4:00 PM by Mr. James McCarthy. The Chairman greeted all Directors and guests.

- **Roll Call**

Roll call was conducted by Dr. Bill Ursillo.

PresentAbsent

James McCarthy X

Angel Audiffred X [virtual, no vote]

Dr. Reva Gershen-Lowy X

William Ursillo X

Sr. Patricia Broderick X

Carolyn Telesmanich X

Happy Laskar X [virtual, no vote]

Charter School Staff: Dr. Mary Anne DeVivio, Christian Adamkiewicz, and Lynsey Bailey

Guests: Jerry Sgambati, Kamlesh Singh, and Nicole Morrissey

Mr. McCarthy and Dr. DeVivio welcomed Mr. Sgambati as the newly hired Financial Director for CMCCS.

- **Approval of the August 2025 Board Meeting Agenda**

Directors reviewed the proposed agenda for the August 2025 board meeting. Dr. Reva motioned to approve the agenda as presented. Sr. Patricia seconded. All aye and the motion carried unanimously.

- **Approval of the June 3, 2025, Board Meeting Minutes**

Mr. McCarthy presented the minutes from the June 3, 2025, board meeting. Dr. Ursillo motioned to approve the minutes as submitted, Sr. Patricia seconded, and the motion carried unanimously.

- **Principal's Report**

Dr. Mary Anne DeVivio presented the Principal's Report. Keynotes included:

- All curriculum has been received and distributed for the first day of school on 9/4.
- The Block Party and Meet the Teacher events will be on 9/3.
- Professional development will begin 8/14 for new teachers and run for two weeks.
- All students will receive a backpack, school supplies, and two uniforms.
- The Sanctuary certification visit was very successful, earning the school certification. The school will present data at upcoming conferences and serve as model Sanctuary school.
- Summer Boost hosted 150 students in collaboration with TFA – CMCCS had the highest attendance and test results in the past two years for summer institute.
- NYC school survey results were released on 8/1 – 254 parents completed the survey and results were very successful. Mr. McCarthy highlighted that this is one of the charter contract goals.
- NYS test results have been released, but the data is still embargoed. A *New York Post* article featured some data, with math achievement at 56.9% and ELA achievement at 53.6% across the state – CMCCS far exceeded those proficiency levels.
- NYSESLAT scores released as well; 25% of EL students tested out of the program.
- Current enrollment is 472 students.
- Dual language class is expanding to first grade.
- Discovery program expanding as well, and open to 2nd-4th grade.
- TFA partnership has been executed and will support the program to provide two certified teachers in each classroom.
- SUNY released the Spring visit report; recommendations have been built into PD this year.
- All staff will receive cell phones this year; a policy is in place for student use of cell phones in compliance with the new NYS regulation.

Mr. Sgambati introduced himself and shared his experience and excitement for his new role as Financial Director.

- **Committee Reports**

- **Academic Committee Report: Dr. Bill Ursillo**

Dr. Ursillo, Chair of the Academic Committee, shared that the committee did not meet this month, but is looking forward to discussing the released state test scores at the next committee meeting.

- **Finance Committee Report: Dr. Reva Gershen-Lowy**

Dr. Gershen-Lowy, Chair of the Finance Committee, shared that the committee did not meet this month. She presented the minutes of the May 2025 committee meeting, highlighting that the SY2526 budget was approved. In the absence of CSBM representatives, Dr. Gershen-Lowy presented the monthly financial report. Keynotes included:

- a. *June 2025 Monthly Financial Report:* Dr. Gershen-Lowy reviewed the financials as of June 30, 2025.
 - Cash on Hand totals \$6.5M at 6.62 months.
 - Total current assets are \$7.3M; total net assets are \$6.9M.
 - The new fiscal year began on July 1, 2025.

- **Governance Committee Report: Mr. James McCarthy**

Mr. McCarthy, Chair of the Governance Committee, shared that the committee did not meet this month, but continues working through aspects of the school facility lease terminating in June 2026.

- **Ad Hoc Services Agreement Committee Report: Mr. Angel Audiffred**

Mr. Audiffred, Chair of the Ad Hoc Service Agreement Committee, presented the August 2025 committee report. Keynotes included:

- The committee met to discuss the Master Service Agreement between CMCS and CMCCS. Some questions and concerns were discussed, and Dr. DeVivio shared the school's views on aspects of specific services offered in the CMCS submitted proposal.
- The committee would like to discuss the draft more before making a recommendation to the full board.

CMCS staff feels an agreement needs to be in place for the recertification submission.

The committee observed that many services are unnecessary based on the progress of the school, and members are looking forward to discussing the school's current status and new needs.

- **Partner's Report**

There was no CMCS/CMCCS Partner's Report for August 2025.

- **New Business**

There was no new business.

- **Public Comment**

There was no public comment.

- **Adjournment**

Dr. Ursillo motioned to adjourn the meeting, and Sr. Patricia seconded. The motion carried unanimously, and the meeting was adjourned at 4:37 PM.

Next Meeting: *The next board meeting will be Tuesday, September 9, 2025, at 4:00 PM.*

Submitted by Nicole Morrissey, CheckBox Pro Consultant