



## **Student Admission Policy**

As Cardinal McCloskey Community Charter School (“CMCCS” or the “School”) is located in the Bronx in a largely Spanish-speaking community, local recruitment is a great way to welcome English Language Learner (“ELL”) students to our school. We do a great deal of grassroots advertising, visiting local stores and other venues. Word of mouth in the neighborhood has been a great recruitment tool. Families in the area respond well to our efforts to reach out to the surrounding community with our annual block party and our strong relationship with the local police department. We reach out to economically disadvantaged families and families in care when we visit shelters, medical facilities, and daycare centers in the area.

During recruitment, we talk with parents/guardians and clearly explain our special education program. We make it clear that students with disabilities are welcome. The families of current students with disabilities are pleased with the support that we offer to our students and they share this with other families.

A portion of the CMCCS staff is bilingual, which fosters strong relationships with families because it makes information more accessible. We go to great lengths to reach out to the families of our students in general and we offer families as much support as possible.

1. Economically disadvantaged:

- a. The School provides Social Emotional Support sessions with the School social worker as needed. Parents/guardians or teachers can request support for a student who is struggling. With parental/guardian consent, the child will be seen by the social worker to discuss coping skills and other social-emotional concerns.
- b. The School supplies all students with two (2) uniform shirts and one (1) hoodie at the start of the school year. Students enrolled in the School after September receive items on their start date.
- c. The School supplies all students with a CMCCS backpack.
- d. Based on student needs, the School will also supply the student with all necessary school supplies.
- e. The School subsidizes the after-school program with an annual contribution of \$40,000.00. This offsets the cost and allows families to have students attend for \$40.00 per week.

2. English Language Learners:

- a. The School employs a full-time ELL teacher and a full-time ELL TA to support ELL students.
- b. The School employs multiple bilingual staff members to work with parents/guardians and students alike.



- c. The ELL teacher and TA are in constant communication with ELL parents/guardians, and the School holds an annual meeting with parents/guardians to discuss the ELL process and the State ELL exams and the WIDA (World-Class Instructional Design and Assessment) exam which is given twice per year to measure student progress.
- d. During PTC meetings, ELL staff are available to meet with parents/guardians and distribute free books in Spanish for students to take home and enjoy with their families.

3. Students with Disabilities:

- a. The School has a three-tiered Response To Intervention (“RTI”) system in place to identify students who are struggling.
- b. The School employs a reading specialist and an instructional specialist. These two (2) full-time employees work with students who are struggling in reading and math.
- c. The School works closely with parents/guardians and teachers to identify students who are in need of extra support.
- d. The School works with the committee on special education (“CSE”) and parents/guardians of students who are in need of special education services to ensure that special education services process, including but not limited to the Individualized Education Program (“IEP”) and/or 504 Accommodation Plan process, is as smooth and trouble-free as possible.
- e. The School advocates on behalf of students who are in need of support by discussing students' needs with parents/guardians and supporting parents/guardians with requesting services.
- f. The School complies with all applicable State and federal laws in accommodating students with disabilities.

**REVISED: 5/6/26**